Annual Academic Progress and Activity Report for (ACADEMIC YEAR)
LAST NAME, FIRST NAME (Years in the Program)

Note: In your annual report, only use the sections for which you have information to report. Please include the section number and title with your final report. For “Grants, Fellowships and Scholarships,” please make sure to include all the information requested.

1. ACADEMIC PROGRESS:

1.1 Program Milestones: From the following choices, list the program milestones achieved during the course of the current academic year: advanced standing reached, dissertation committee established (list names), methodology criteria established, IRB training, dissertation proposal defense, written and oral qualifying examinations, methodology criteria completed, admission to candidacy, public dissertation defense, committee dissertation defense, conferral of MA or PhD degrees. Please provide dates or other relevant information.

1.2 TATTO and Teaching: Indicate which TATTO requirements you have fulfilled this year including the course for which you were an assistant or that you co-taught (course number, section, instructor, semester and year).

1.3 Courses Completed and Grades: Include course titles and grades.

1.4 Course Incompletes: List current, expected course incompletes, or incompletes resolved this year (course number, section, instructor, semester and year).

1.5 Self-Evaluation: Provide an evaluation of or a context to your academic progress (optional).

2. ACTIVITY REPORT:

2.1 GRANTS, FELLOWSHIPS AND SCHOLARSHIPS:

2.1.1 Emory Grants/Scholarships Applied (during current academic year): List source, period covered and approximate amount.

2.1.2 Emory Grants/Scholarships Received (during current academic year): List source, period covered and approximate amount.

2.1.3 Emory Grants/Scholarships Current: List granting institution/source, period covered, current year of grant (first, second, etc.), and approximate amount.

2.1.4 External Grants/Scholarships Applied (during current academic year): List granting institution/source, period covered and approximate amount.

2.1.5 External Grants/Scholarships Received (during current academic year): List granting institution/source, period covered, and approximate amount.

2.1.6 External Grants/Scholarships Current: List granting institution/source, period covered, current year of grant (first, second, etc.), and approximate amount.

2.2 SCHOLARSHIP:

2.2.1 Publications: Indicate if publication is a peer-reviewed journal, a book chapter, proceedings, or report. Include scientific papers, translations, book reviews. Use the AAA bibliographical style (http://www.aaanet.org/pubs/style_guide.pdf). Indicate whether in print or published.

2.2.2 Presentations: Conference papers, abstracts, posters. Indicate the type of presentation, the title of the presentation, the name of the conference, the venue, and date of the presentation. Use the AAA bibliographical style

2.2.3 Other Accomplishments: awards, conference organization, workshops, seminars.