Emory University - Department of Anthropology

Department Training, Research, and Travel Funding Application

Name ____________________________________________ Date ________________

Advisor __________________________________________ Cohort _______

Please check the box below for the type of funding and attach the required materials.
Submit to the Graduate Program Coordinator, who will attach any prior funding history and submit to
the Director of Graduate Studies for review and approval.

- Students must be in good academic standing with no incompletes in order to qualify.
- See handbook for further clarification on funding and reimbursement policy.
- The director of graduate studies reserves the right to reconsider prior funding approvals in light
of changed circumstances.

☐ Language / Laboratory (up to $1,500 for graduate career)
  - Description of language/laboratory training program and use of funds
  - Potential significance towards dissertation research
  - Dates of study/lab training

☐ Summer Pilot Research Project (one time, up to $2,500 for graduate career)
  - Budget showing how funds are to be expended
  - Description of activities and potential research significance
  - Proposed itinerary
  - Report on funded summer research due within 10 days after return to continental U.S.

☐ Specialized Training (pre-field only, for training needs not met at Emory - up to $1,500 for graduate career)
  - Description of training – specialized conference, extramural courses, etc.
  - Explanation of significance towards Ph.D.
  - Budget showing how funds are to be expended

☐ Supplemental (one time, up to $1,500 for graduate career, at DGS/GCC discretion)
  - Description of project and research plan, itinerary, and explanation of significance towards Ph.D.
  - Budget justification with a brief statement of financial need
  - Unless exceptional justification is made, requests will not be approved if other sources of funds
    are available or could have been used to defray the expenses listed in the request.

☐ Travel to Professional Meetings (up to $2,500 for graduate career - $650/yr pre-field/$1000/yr post-field)
LGS submission deadlines are on the 15th of the month, September-June.
Submit requests to Graduate Coordinator by 10th of each month for approval to submit to LGS.

  Conference Name, Location, and Dates:
  - Budget and supporting documents showing how funds are to be expended (see LGS guidelines)
  - Travel itinerary
  - Abstract of paper being presented (Submit copy of program schedule on return)

Total Amount of Request: _______________________

Approved by:

Signature, Advisor ____________________________ Date _____________

Approved by:

Signature, Director of Graduate Studies _________ Date _____________

Version: August 2014